

## COMPLIANCE ADVISORY PANEL

### Meeting Minutes

February 9, 2012

Via WebEx online conference hosted by Ohio EPA, Central Office, Columbus

<b>CAP members</b>	<b>Present:</b> Kara Allison, Steve Bowser, James Pilcher <b>Absent:</b> Laurie Stevenson, Bill Hayes
<b>Others present:</b>	Rick Carleski, Mike Kelley, Ohio EPA/OCAPP-Central Office; Adrienne LaFavre, Ohio EPA/OCAPP – Northeast District Office; Dan Sowry, Ohio EPA/OCAPP – Central District Office

**Call to Order:** Kara Allison, CAP Chair, opened the meeting at 10:10 a.m. followed by introductions and roll call.

New CAP member James Pilcher introduced himself as the Vice President and General Manager of Freeport Press, Inc., a printing company located in Freeport, Ohio. House Speaker William Batchelder appointed Mr. Pilcher in December 2011 at the request of PIANKO, the printing industry trade organization. Mr. Pilcher indicated he had dealt with air permitting issues for new presses at his facility, which has undergone a recent expansion.

**Approval of November 10, 2011 meeting minutes:** The CAP approved the minutes of the November 10, 2011 meeting without corrections. Rick will post them on the CAP web page.

**Update on CAP member appointments and CAP web page:** Rick reported no legislator progress on appointing the two vacant small business representatives. The CAP fact sheet and web page have been updated to reflect the current CAP makeup and the quarterly meeting schedule for 2012. Rick reported Mark Grant, Illinois CAP member and our regional representative on the National CAP, e-mailed a summary on 2/1/12 of the last national conference call on December 13. Several CAP members reported not seeing the e-mail. Rick will re-send and confirm Mr. Grant has all the appropriate e-mail addresses.

**Compliance assistance case studies:** Adrienne LaFavre, OCAPP/Northeast District Office, Twinsburg, OH helps 2-5 businesses per week, referred mostly from our web page or district inspectors. She helped the owner of a dry cleaning shop resolve pending enforcement action by working through the company's accountant. The business owner's lack of response prompted the enforcement and stemmed from his inability to understand communications written in English. She helped another company identify excess solvent usage and find an alternative. The new solvent greatly lowered air emissions and improved product quality. Adrienne also coordinates business start-up meetings at the district where key permitting people meet with the business's reps to discuss all environmental issues up front.

Dan Sowry, OCAPP/Central District Office, Columbus, OH, detailed a case of helping a small business resolve a dispute with his landlord over suspected environmental violations. OCAPP's intervention and assistance with paperwork prevented Ohio EPA from issuing a violation letter. Dan also helped a dry cleaner with his paperwork, which subsequently led to helping three other family-related shops after he earned their trust.

Mr. Pilcher likened OCAPP's site visit service to the onsite OSHA program offered through the Bureau of Worker's Compensation. Rick stated that was an accurate analogy, and that OCAPP and BWC share a long history of mutual referrals.

**Attendee feedback from 2011 Compliance Assistance Conference:** Rick described the attendee survey results. Rated highly were the session content, hard copy materials, access to Ohio EPA staff, and economical fee. Suggested improvements included room arrangements, sound problems, quality of some presenters, and session timing. Attendees were also surveyed for their preferred methods of receiving environmental compliance information. Preferences, in order, were e-mail, hard copy mail, listserv, online training, and Agency web site. Survey summaries will be sent to CAP members.

**Updates on OCAPP/CARC activities:** Mike explained the Agency web page and details of the new Encouraging Environmental Excellence (E3) Program. The recognition program will have progressive bronze/silver/gold awards based on progressive tiers of environmental performance and compliance. Rick indicated the bronze level may attract more small businesses as it has less stringent performance and compliance criteria. Benefits of the award increase with recognition level. Target date for opening the award application process is late March 2012.

Rick reported OCAPP completed its printing and mailing of the 2012 edition of the Dry Cleaning Compliance Calendar to 640 shops in December. OCAPP regularly partners with the Ohio Cleaner's Association and field office inspectors to distribute the popular calendar. OCAPP distributed the Winter 2012 newsletter via its first e-mail broadcast on January 31. CAP members should have received it. OCAPP plans monthly broadcast e-mails for quick updates on regulations and training opportunities. This system provides statistics on the utilization of the e-mail contents by the recipients.

Rick reported the U.S. EPA has completed the third phase of the Region V Auto Body Environmental Results Program. This involved U.S. EPA inspecting body shops at random in each of the six states, with Ohio being the final state. The inspection results will be compared to our initial baseline compliance assistance visits conducted in 2009 (Phase 1) to evaluate the effectiveness of the Phase 2 outreach efforts conducted in 2010 and 2011.

**Agenda & Next Meeting:** The next meeting is scheduled for **Thursday, May 10, 2012 at Ohio EPA offices, Columbus.**

*Suggested agenda items for next meeting:*

- Update on remaining two CAP appointments
- Working permits and decisions through Ohio EPA

**Adjournment:** The meeting adjourned at 11:45 a.m.

Respectfully submitted,

Rick Carleski, OCAPP Supervisor/CAP Secretariat