

# Minutes of the Advisory Board of Examiners for Water and Wastewater Treatment Plant Operators January 22, 2004

Present for the meeting on January 22nd were: Robert Brown, chair; Debbie Metz, vice chair; Chris Clark, member; Dail Hollopeter, member; Kirk Leifheit, secretary; Richard Lorenz, member; Vui Chung, member; Karen Morr, Certification Unit, and Andrew Barienbrock, Certification Unit.

The meeting was called to order at approximately 8:40am. A motion was made by Richard Lorenz, seconded by Vui Chung, to approve the minutes of the December 18, 2003 meeting with one adjustment.

## 1. Class IV, Part I

The Board reviewed the following Part I applications &/or additional information:

NAME	EMPLOYER	TYPE	ACTION
Paul D. Fields	City of Cambridge	Wastewater	Approved based on the information received from the Division of Surface Water. Andrew Barienbrock will check with the Office of Legal Services for the legal recommendation.
Dennis J. Konicki	Ottawa County	Water	Approved based on the information received from the Division of Drinking and Ground Waters and the Office of Legal Services.

## 2. Class IV, Part II (new)

Name	Location	Type	Rec'd Date	Number copies
Michael Hunter	City of Wooster	WS	12/24/03	4

## 3. Class IV, Part II (resubmittals)

Name	Location	Type	Rec'd Date	Number copies
John Hoff	City of Columbus	WW	01/13/04	4
James Koch	Clermont County	WS	01/20/04	4

**4. Class IV, Part II (action)**

NAME	EMPLOYER	TYPE	ACTION
Alan Brailer	City of Amherst	Wastewater	Return for several different sections.
Thomas T. Finan (resubmittal)	City of Hamilton (resubmittal)	Wastewater	Return for the System section.
William D. Gollnitz	Greater Cincinnati Water Works	Water	Recommend approval.
Robert Hollis (resubmittal)	Summit County	Wastewater	Recommend approval.
Doyle L. Johnson (resubmittal)	Warren County	Wastewater	Recommend approval.

A motion was made by Dail Hollopeter, seconded by Richard Lorenz, to recommend that the Class IV, Part II examinations of William D. Gollnitz, Robert Hollis, and Doyle L. Johnson be approved. The Class IV, Part II examinations of Alan Brailer and Thomas T. Finan will be returned for additional information in various sections. Debbie Metz excused herself from the meeting for the discussion on Mr. Gollnitz and abstained from voting on the approval of William D. Gollnitz’s Class IV, Part II examination. Vui Chung opposed the approval of William D. Gollnitz’s Class IV, Part II examination. Motion carried.

**5. Class IV, Part II (in review)**

**WATER**

NAME, LOCATION	KL	CC	VC	RL	DH	DM	BB
Michael Hunter, City of Wooster	**		**	**		**	
R. Earnest Stickler, City of Mason (resubmittal)	x		**	x		x	

**WASTEWATER**

NAME, LOCATION	KL	CC	VC	RL	DH	DM	BB
William H. Beyer, Cincinnati MSD (resubmittal)		x			x	x	**
John Hoff, City of Columbus (resubmittal)	**	**			**		**
John J. Nemet, Newton Falls		**	x		x		

\*\* denotes who currently has package  
 x denotes who has reviewed package

**6. OIT's**

<b>NAME</b>	<b>EXAM TYPE</b>	<b>ACTION</b>
Rami Agha	WW I	Recommend approval.
Robert L. Blackburn	WS I	Needs additional information.
Tracie C. Cole	WS I	Recommend approval.
Matthew L. Cox	WW III	Recommend approval.
Ted L. Cox Jr.	WW I	Recommend approval.
Mark A. Flores	WW I	Recommend approval.
Michael A. Frommer	WS III	Needs additional time.
Gregory M. Graber	WC II	Recommend approval.
Ahmed S. Hawari	WS I	Recommend approval.
Cory R. Henslee	WS II	Needs additional information.
Nathaniel D. Hoam	WS I	Recommend approval.
Paul E. Howard	WW II	Needs additional information.
John R. Kern	WC I	Needs additional time.
David L. Maschak	WS III	Recommend approval.
Janelle C. McKee	WS I	Needs additional information.
Tim E. Meckstroth	WS III	Needs additional time.
Ken A. Ristow	WS II	Recommend approval.
John R. Smith	WD I	Recommend approval.
Emory L. Wilson	WD I	Recommend approval.

A motion was made by Dail Hollopeter, seconded by Richard Lorenz, to recommend approval of the OIT documentation and issue certificates to all of the above except Robert L. Blackburn, Michael A. Frommer, Cory R. Henslee, Paul E. Howard, John R. Kern, Janelle C. McKee, and Tim E. Meckstroth who need additional information and time documentation respectively. Motion carried.

**7. Reciprocity**

<b>NAME</b>	<b>TYPE &amp; LEVEL</b>	<b>STATE</b>	<b>ACTION</b>
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Richard C. Allmaras	Wastewater Level K	Illinois	Recommend denial; no exam sent from Illinois. This level of exam is facility specific.
Robert J. Hall	Wastewater Level K	Illinois	Recommend denial; no exam sent from Illinois. This level of exam is facility specific.

A motion was made by Chris Clark, seconded by Dail Hollopetter, to recommend denial of the reciprocity requests of Richard C. Allmaras and Robert J. Hall based on the above reasons. Motion carried.

#### **8. “Need to Know” Criteria**

The Board suggested that formulas should be included in the “need to know” criteria. Andrew Barienbrock reported that he had not yet drafted the cover page for the “need to know” criteria, nor would he send the criteria to the professional organizations for comment until the Board was ready. The Board is working on a list of references for the “need to know” criteria. Andrew Barienbrock stated that they should develop the reference list only after the exam questions are developed from the approved “need to know” criteria. Kirk Leifheit stated that Andrew Barienbrock and he would be attending a meeting on February 10, 2004 with the Operator Training Committee of Ohio and hoped a list of references would result from that meeting.

#### **9. Strategic Plan**

The Board discussed and made revisions to the “Personnel Management” section during the meeting.

Andrew Barienbrock stated that he hopes to have the Ohio Administrative Code 3745-7 Rule package available for the Board members at the February Board meeting. The Board will then review it for comments and discussion at another scheduled Board meeting.

#### **10. Contact Hour Update**

Susan Parkins provided an update on the status of contact hour course approvals stating that many training providers are requesting three year extensions on their course approvals. The first contact hour courses were approved nearly three years ago, and course expiration and the subsequent renewal is an additional workload for the Operator Certification Unit.

The Board discussed a request by Jim Holland to give contact hours for research projects and related presentations. The Board felt that research projects are not part of the rules related to contact hours so they could not be counted, but the presentations could be counted.

#### **11. OpCert Database Update**

Nothing new was reported.

#### **12. Other Business**

- The Board went into executive session to discuss pending enforcement issues and actions from 1:10pm to 1:25pm.

- Bob Brown asked what is the status of the Stakeholder's meeting for Class IV examination and certification. Kirk Leifheit indicated that the Director's response letter has yet to be drafted, and he will work to get the letter finalized for the February Advisory Board meeting.

- Karen Morr shared the letter from Jim Cave regarding his operator-in-training documentation form and exam application discrepancies. Mr. Cave admitted that he mistakenly flipped his time between water and wastewater experience.

- Karen Morr shared the letter from William D. Updegraff regarding the additional information requested from David J. Paull regarding his operational experience. The Advisory Board has asked that Mr. Paull document the amount of time spent working with sanitary sewers versus storm sewers.

- The Board discussed the request from Keith Collins, a Class IV examinee, regarding the letter requesting additional information and clarification on his Class IV, Part II submittal. The Board did not feel that there were any discrepancies between the two letters.

- Karen Morr asked the Board to bring any new exam questions for the April 2004 exams to the February Board meeting.

There being no further business to come before the Board, the meeting was adjourned at approximately 2:42 p.m. on Thursday, January 22, 2004. (Chris Clark, motioned, Debbie Metz seconded. Motion carried.)

**Board Approved: February 19, 2004**