

**3745-273-39**

**Tracking universal waste shipments- standards for large quantity handlers of universal waste.**

- (A) Receipt of shipments. A large quantity handler of universal waste shall keep a record of each shipment of universal waste received at the facility. The record may take the form of a log, invoice, manifest, bill of lading, or other shipping document. The record for each shipment of universal waste received shall include the following information:
  - (1) The name and address of the originating universal waste handler or foreign shipper from whom the universal waste was sent;
  - (2) The quantity of each type of universal waste received (e.g., batteries, pesticides, thermostats);
  - (3) The date of receipt of the shipment of universal waste.
  
- (B) Shipments off-site. A large quantity handler of universal waste shall keep a record of each shipment of universal waste sent from the handler to other facilities. The record may take the form of a log, invoice, manifest, bill of lading, or other shipping document. The record for each shipment of universal waste sent shall include the following information:
  - (1) The name and address of the universal waste handler, destination facility, or foreign destination to whom the universal waste was sent;
  - (2) The quantity of each type of universal waste sent (e.g., batteries, pesticides, thermostats);
  - (3) The date the shipment of universal waste left the facility.
  
- (C) Record retention.
  - (1) A large quantity handler of universal waste shall retain the records described in paragraph (A) of this rule for at least three years from the date of receipt of a shipment of universal waste.
  - (2) A large quantity handler of universal waste shall retain the records described in paragraph (B) of this rule for at least three years from the date a shipment of universal waste left the facility.

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