



# Environmental Protection Agency

## Division of Surface Water

### Instructions for Completing and Submitting an Application for Acreage Amendment: Class B Beneficial Use Sites

#### 1. Application for Acreage Amendment: Class B Beneficial Use Sites

A complete beneficial use site application for acreage amendment (Ohio EPA AA) must include all the information below.

- A. Forms AA-1, AA-2, AA-3, and AA-4.
- B. A soil map of the beneficial use site (BUS) including the proposed acreage amendment.
- C. An aerial map of the BUS including the proposed acreage amendment which clearly identifies the entrance to the BUS from the nearest road.
- D. A vicinity road map at or near the township level that clearly identifies the BUS including the proposed acreage amendment with all roads labeled.

#### 2. Form AA-1 – Biosolids Treatment Works Information

The Ohio NPDES permit # refers to the National Pollutant Discharge Elimination System (NPDES) permit for the treatment works. The number begins with 0, 1, 2, 3 or 4 followed by a P. For example, 0PA00000\*AD. The mailing address is the mailing address for the treatment works. Please refer to instruction item No. 6 for the signatory requirements of the certification statement.

#### 3. Form AA-2 – Owner Consent for Beneficial Use

For purposes of this form, BUS owner means the person who owns the legal rights to the BUS. Please refer to instruction item No. 6 for the signatory requirements of the consent agreement.

#### 4. Form AA-3 – Beneficial Use Site Operator Consent for Beneficial Use

For purposes of this form, beneficial use site operator means the person who plants, grows, harvests or otherwise manages feed crops, fiber crops, food crops or pasture land on the BUS. Please refer to instruction item No. 6 for the signatory requirements of the consent agreement. Beneficial user means the person or company applying the biosolids to the beneficial use site.

## **5. Form AA-4 – Beneficial Use Site Amendment Information**

The following information serves to provide clarification of many of the sections detailed on Form AA-4.

- A. “Ohio EPA site I.D.” means the formal identification number given to a specific BUS when authorized by Ohio EPA for the beneficial use of biosolids.
- B. “Field site I.D.” means the unique identification given to a BUS by the treatment works or the beneficial user for the purpose of identifying an agricultural field where the beneficial use of biosolids is proposed.
- C. “County” means means the county where the BUS is located.
- D. “Township” means the township where the BUS is located.
- E. “Previous acreage authorized for beneficial use” means the acreage of the BUS that was authorized for the beneficial use of biosolids.
- F. “Proposed acreage authorized for beneficial use” means the total acreage of the BUS where the beneficial use of biosolids is proposed to occur. Note: this acreage does not need to be the total acreage of the parcel(s) associated with a specific farm.

## **6. Signatory Requirements**

Forms AA-1, AA-2, and AA-3 must be signed. The signatory requirements for signing these forms shall be in accordance of Title 40 of the Code of Federal Regulations, Part 122.22.

- For a corporation -by a corporate officer or their duly authorized representative;
  - For a partnership or sole proprietorship -by a general partner or the proprietor or their duly authorized representative; or
  - For a municipality, State, Federal or other public agency -by either a principal executive officer or ranking elected official or their duly authorized representative.
- A. Form AA-1 must be signed by the operator of record of the treatment works.
  - B. Form AA-2 must be signed by the person who owns the legal rights to the BUS.
  - C. Form AA-3 must be signed by the person who plants, grows, harvests or otherwise manages feed crops, fiber crops, food crops or pasture land on the BUS.

## 7. Submittal Procedure

The completed Ohio EPA AA shall be submitted to the appropriate Ohio EPA district office. A map and addresses are provided below:



Ohio EPA, Northeast District Office  
Attn: Sewage Sludge Coordinator  
2110 East Aurora Road  
Twinsburg, OH 44087

Ohio EPA, Northwest District Office  
Attn: Sewage Sludge Coordinator  
347 North Dunbridge Road  
Bowling Green, OH 43402

For Central, Southeast, and Southwest districts, please submit to the Central Office:

Ohio EPA Division of Surface Water  
Attn: Sewage Sludge Coordinator  
PO Box 1049  
Columbus, OH 43216-1049