



Environmental Protection Agency

Division of Surface Water

Instructions for Completing and Submitting an Application for Transfer: Class B Beneficial Use Sites

1. Application for Transfer: Class B Beneficial Use Sites

A complete application for transfer (Ohio EPA AFT) shall consist of Forms AFT-1, AFT-2, AFT-3, and AFT-4.

2. Form AFT-1 – Biosolids Treatment Works Information

Fill out the information requested for the treatment works to which the beneficial use site will be transferred. The Ohio NPDES permit # refers to the National Pollutant Discharge Elimination System (NPDES) permit for the treatment works. The number begins with 0, 1, 2, 3 or 4 followed by a P. For example, OPA00000*AD. The mailing address is the mailing address for the treatment works. Please refer to instruction item No. 6 for the signatory requirements of the certification statement.

3. Form AFT-2 – Owner Consent for Beneficial Use

For purposes of this form, beneficial use site owner means the person who owns the legal rights to the beneficial use site (BUS). Please refer to instruction item No. 6 for the signatory requirements of the consent agreement.

4. Form AFT-3 – Beneficial Use Site Operator Consent for Beneficial Use

For purposes of this form, beneficial use site operator means the person who plants, grows, harvests or otherwise manages feed crops, fiber crops, food crops or pasture land on the BUS. Please refer to instruction item No. 6 for the signatory requirements of the consent agreement. Beneficial user means the person or company applying the biosolids to the beneficial use site.

5. Form AFT-4 – Current Beneficial Use Site Information

A. "Ohio EPA site I.D." means the identification number assigned to a specific BUS by the Ohio EPA when authorized for the beneficial use of biosolids.

B. "Field site I.D." means the unique identification given to a BUS by the treatment works or beneficial user for the purpose of identifying an agricultural field where the beneficial use of biosolids is proposed.

C. "County" means the county where the BUS is located.

- D. "Township" means the township where the BUS is located.
- E. "Date of last beneficial use" means the date when biosolids were last beneficially used on the BUS.
- F. "Treatment works name" means the name of the wastewater treatment plant that was previously authorized to beneficially use biosolids at this site.
- G. "Ohio NPDES permit #" means the National Pollutant Discharge Elimination System (NPDES) permit for the treatment works that was previously authorized to beneficially use biosolids at this site. The number begins with 0, 1, 2, 3 or 4 followed by a P. For example, 0PA00000*AD.

H. New Beneficial Use Site Information

"Field site I.D." means the unique identification given to a BUS by the newly authorized treatment works or beneficial user for the purpose of identifying an agricultural field where the beneficial use of biosolids is proposed (only fill this box in if the Field site I.D. is changing).

"Type of crops to be grown" and "expected yield" refer to the crop to be grown on the PBUS and the expected yield of the crop.

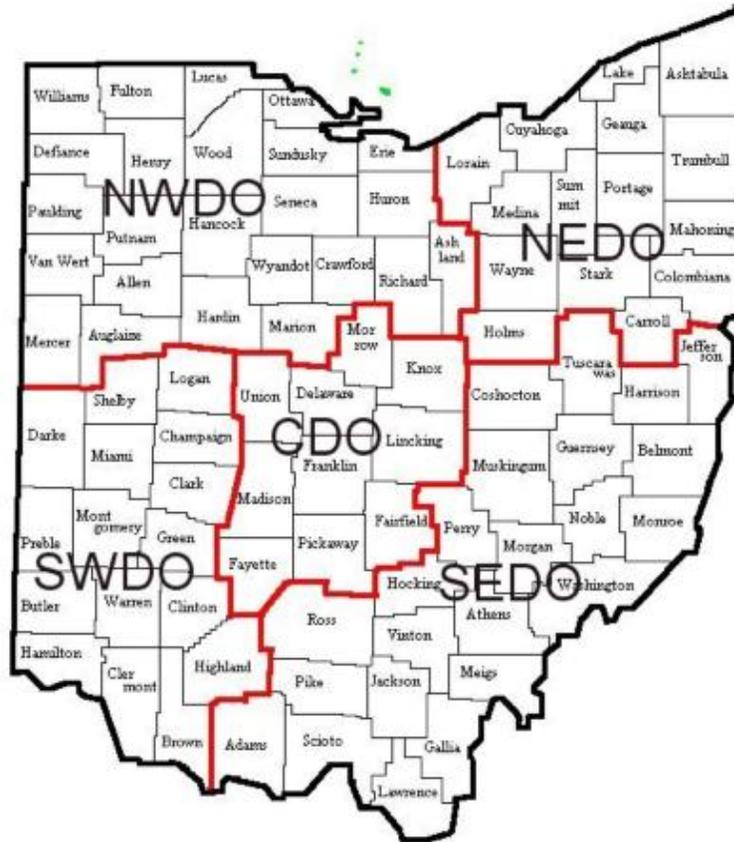
6. Signatory Requirements

Forms AFT-1, AFT-2, and AFT-3 must be signed. The signatory requirements for signing these forms shall be in accordance of Title 40 of the Code of Federal Regulations, Part 122.22.

- For a corporation -by a corporate officer or their duly authorized representative.
 - For a partnership or sole proprietorship -by a general partner or the proprietor or their duly authorized representative.
 - For a municipality, State, Federal or other public agency -by either a principal executive officer or ranking elected official or their duly authorized representative.
- A. Form AFT-1 must be signed by the operator of record of the treatment works.
 - B. Form AFT-2 must be signed by the person who owns the legal rights to the BUS.
 - C. Form AFT-3 must be signed by the person who plants, grows, harvests or otherwise manages feed crops, fiber crops, food crops or pasture land on the BUS.

7. Submittal Procedure

The completed Ohio EPA AFT shall be submitted to the appropriate Ohio EPA district office. A map and addresses are provided below:



Ohio EPA, Northeast District Office
Attn: Sewage Sludge Coordinator
2110 East Aurora Road
Twinsburg, OH 44087

Ohio EPA, Northwest District Office
Attn: Sewage Sludge Coordinator
347 North Dunbridge Road
Bowling Green, OH 43402

For Central, Southeast, and Southwest districts, please submit to the Central:

Ohio EPA Division of Surface Water
Attn: Sewage Sludge Coordinator
PO Box 1049
Columbus, OH 43216-1049